Step by Step Tips for filling out the Common Application

Class rank reporting: None

Cumulative GPA: is on your unofficial transcript (weighted GPA)

GPA Scale: 4.0

GPA Weighting: Weighted

18. Common App allow you to enter 10 classes. If you have more than 10 classes, please enter full year classes and then electives.

Course Title: Name of the class

<u>Course Level</u>: AP if it is an advanced placement class - Honors if it is an honors class <u>Dual enrollment</u> if you are paying to receive college credit

When in doubt please see your Counselor

- 19. Honors: This section focuses on the academic achievements you received during your 3 years at EGHS.
- 20. You are not required to report your test scores on Common App. Most schools ask you to send OFFICIAL scores from College Board or ACT.

You can report your highest scores as that is what the college would use

- 21. Activities: This is where you will list your activities. Student Council, Yearbook, sports, jobs, etc. Use descriptive words here as necessary. Put your most involved activities first. If you need more space there is a place for "other".
- 22. Please write your essay in a word processing document. Check for errors. Remember to keep track of the word count as you are only allowed 650 words.
- 23. We will not be reporting on your disciplinary history at EGHS. You are responsible to be honest on this application. Failure to do so may result in an acceptance letter being withdrawn by the college.
- 24. The next step on the Common App is to search for one college to which you wish to apply.

Click on the <u>College Search</u> Tab. Once you have added a college, go to <u>My Colleges</u> Tab. You will then click on each college you want to add.

- 25. Important part of your Common App: Check the Recommenders and FERPA Section.
- 26. Release Authorization: This section allows Common App to send colleges you tell new and records online.
- 27. Whether or not you waive your rights is a decision for you are your parent/guardian. Check with your counselor if you need clarification on this
- 28. You will now invite your covered real submit your school information and your letter of recommendation of example access your Common App until you invite us. The invite MUST be submitted (w) yet as prior to your deadline. Failure to meet this deadline will result in your pplical on soft being comple example.

29. You will not reach (or more) teachers to submit your school information and your letter of recomme dation.





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East Greenwich High School :: 300 Avenger Drive, East Greenwich, RI 02818 :: School hours:
Mon,Tues,Thur,Fri 7:33-1:58pm :: School hours on Wed: 8:05-1:58pm :: Principal: Mr. Michael Podraza :: P
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