

# **STUDY TIPS FOR AN "A" STUDENT**

## **Study Skill #1: Master the art of note-taking**

It's important to get familiar with note-taking strategies, and finding the one that best fits you.

Some of these include using different modes of note-taking, including highlighters, sticky notes, index cards, graphs, charts, and diagrams and making sure the notes taken answer/reference the objectives and questions that accompany each lesson.

## **Study Skill #2: Use Mind Maps**

A mind map is a kind of framework. It is a way of helping you to organize, visualize and summarize. Its purpose is to give you a better way to store information on one page. Many topics can be studied and revised easier and more meaningfully by making a mind map.

## **Study Skill #3: Read to Yourself Out Loud**

Some people memorize best through sound. If you identify yourself as one of them, try reading your course materials to yourself out loud. You can read to yourself out loud at home, and you can also record yourself. Then, take the recording and listen to it in the car or the train. Sometimes you need to hear things more than once to fully remember or understand them.

## **Study Skill #4: Teach Others**

A great way to get a deep understanding of new material is by teaching it to others.

If you have a friend you can study with, perhaps even someone who's having challenges with the material, you can offer them to study together. When you teach others, you get a chance to better understand the materials yourself. You need to answer questions that make you go deeper, figuring out problems you didn't even realize the material presented.

## **Study Skill #5: Improve Your Time Management Skills**

Many students feel like time is managing them. They're torn between attending classes, going to work, getting stuck in traffic, taking care of family members, running errands, and finding time to eat and sleep. It gets overwhelming, and it's easy to get to a breaking point. That, in turn, can make you even less productive and successful in the university. Good time management is planning ahead—weeks, months and terms.

Organize your study as effectively as possible. Planning ahead saves time, worry and energy. The next step is prioritizing your tasks – decide which tasks are most important and should be completed first. Other tips for time management are to not put off small task, dividing complex tasks into small tasks, and fixing up your work environment to make it clean and less destructive.