

CREATING COMPANY

S No	Business Name	Industry	Business Type	Address	Phone Number	Exercise
1						

Customizations

Actions	Exercise
Enable Inventory Functions	Edit-----Preferences-----Items & Inventory -----Company preferences
Place Icon Bar on Top	View -----Top Icon Bar
Add Icon Bars	Calculator, Chart of Accounts, Create Invoices, Customers, Enter Bills
Delete Icon Bars	QuickBooks 2020, Bill Tracker
Enable Accounts Numbers	Edit-----Preferences-----Accounting -----Company preferences

Create Items and Services

Inventory Items

S No	Item Name/Number	Manufacture Part No	Cost	Sale Price	COGS Acct	Income Acct	Company	Type
1	Cement-01	cem-01	500	550	50000	42600	Cherat	
2	Cement-02	cem-02	500	550	50000	42600	Kohat	
3	Cement-03	cem-03	500	550	50000	42600	Askari	
4	Cement-04	cem-04	500	550	50000	42600	White	
5	Sand-01		1500	2000	50000	42600		Sea
6	Sand-02		1500	2000	50000	42600		Nizam pur
7	Sand-03		1500	2000	50000	42600		Darwazgi
8	Brick-01		8000	10000	50000	42600		No 1
9	Brick-02		6000	8000	50000	42600		No 2

S No	Date	Entry Number	Account Number	Debt Amount	Credit Amount	Memo
4				10000		Transportation charges
					5000	Truck charges
					5000	Labor Charges

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Set Closing Date for Financial Period / Year

Go to Company-----Set Closing Date-----Set Date & Password -----Exclude Estimate & Purchase Orders