

Name: Enter your first and last name here (e.g. John Smith)

Birth: Enter your full birthday here (e.g. 16<sup>th</sup> January 1990)

Email: Enter your full email address here (Tip: if your email address isn't appropriate for looking for jobs then create another one to use as your business email. E.g. [coolcat@gmail.com](mailto:coolcat@gmail.com) is not acceptable, whereas [johnsmith@gmail.com](mailto:johnsmith@gmail.com) is acceptable.)

Phone No: Enter your mobile number here

Past Education: Enter your past education here (E.g. the full name of the high/secondary school you went to and onwards such as any universities/colleges you went to and what you studied there.)

Languages: Enter the languages you speak (E.g. English (Mother Tongue) and moderate Spanish.)

Future Education: Enter any future education you might be doing here (E.g. if you are currently at high/secondary school and are going to continue to university/college, then out that here and what you will be studying if you already know.)

Work Experience: Enter any previous paid or voluntary jobs here (E.g. Worked at Billy's Restaurant and volunteered at Mrs Smith's Animal Farm.)

Interests: Enter your interests here (E.g. Tennis, socialising, computers.)

Preview from [Notesale.co.uk](http://Notesale.co.uk)  
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