

7. Plan Logistics: Make sure you know the interview location, time, and format (in-person, phone, or video). If it's a virtual interview, test your technology in advance to ensure a smooth experience. Also, plan your route and transportation if it's an in-person interview.

8. Prepare Supporting Documents: Print multiple copies of your resume, cover letter, and any other relevant documents. Bring them to the interview, even if you have already submitted them online. Having extra copies shows preparedness and allows you to reference them during the discussion.

9. Practice Nonverbal Communication: Pay attention to your body language, eye contact, and tone of voice. Practice good posture, maintain eye contact, and speak clearly and confidently. This will help you make a positive impression during the interview.

10. Follow-Up Plan: Prepare a plan for sending a thank-you note or email after the interview. Express your gratitude for the opportunity and reiterate your interest in the position. This follow-up can leave a positive impression and set you apart from other candidates.

Remember that preparation is key, but also try to stay relaxed and confident during the interview.

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