

"AZ" is an example of a ____.

- ☒ A. Column heading
- ☐ B. Row heading
- ☐ C. Cell reference
- ☐ D. Name box

Reset Selection

A common business practice is to include a worksheet named Documentation that contains a description of the workbook, the name of the person who prepared the workbook, and the date it was created.

☒ A. True

☐ B. False

[Reset Selection](#)

Column width is expressed in terms of the number of characters a column can contain or the size of the column in points.

☐ A. True

☒ B. False

[Reset Selection](#)