

would find different ways of improving my target for instance I would plan ahead before doing any work and organise my timetable efficiently, and simply research and discover new ways of developing my skills professionally.

Furthermore, I will find way of improving and gaining new skills and experience to get me prepared for the IT industry in the future. Lack of progress affects my short term plan as well as long term plan. For example: my communication skill progress is lacking which affects both short term as well long term because communication skill are vital and important in every aspect of life and when I'm working or studying at university my communication skill has to be good at a certain level therefore making less progress in my communication skill affects my short term and long term plan. If I had the chance to do the unit again I would make sure that I plan ahead for every work I'm going to do like: presentation; plan each slides. Also make sure my time management skill is good by finishing work on time or before the deadline therefore I have enough time to change or correct the work if there was a mistake in my work.

Date due:

Preview from Notesale.co.uk
Page 5 of 5