

Communication

The word communication is derived from latin word "Communicare" that means "to make common". In general sense, communication is defined as a meaningful exchange of thoughts, opinions, ideas, views or messages b/w atleast two or more than two people. In simple words, communication is an exchange of information among people to draw common understanding b/w them

→ Merriam Webster's Dictionary defines communication as, "A process by which information is exchanged b/w individuals through a common system of symbols, signs or behaviors."

Characteristics of Communication

- Communication is Universal.
- Communication is continuous.
- Communication is a two way process.
- Common language / knowledge of language
- Communication involve exchange of ideas
- Use of words as well as symbol
- Mutual understanding