

- Identify causes for events or actions and make a list of them.
- Draw connecting lines from the causes to effects on the characters, events, places, or times as you describe to yourself the relationship among them.

How

- Identify the way events took place and make a list of them.
- Draw connecting lines between the way events took place and other factors as you describe to yourself the relationship among them.

Answer the questions using an outline or graphic organizers.

- Review all the details you listed.
- Make an outline of the overall or main ideas and then select details from your lists that are important and write these under the main ideas. You don't have to include every detail that you identified. You may want to use different colored pens (or fonts if you are word processing) and write the main idea in one color (green), the who details in another color (red), the what details in another (blue), etc. This helps you see the relationship between all the information. When you complete your outline, you should have a complete picture of the overall ideas and how the details relate to these.
- It might also be helpful to draw lines integrating all the details.