

Applying for a job? Make sure you read this ultimate guide to creating a killer CV that'll hugely increase your chances of getting hired.

Putting together the perfect CV might seem like a daunting task, but it is something



you can easily learn.

And you're
Just set

in the right place to do that!
aside a little bit of time (maybe

bookmark it for later) and a couple of teabags – by the end you'll be looking at a prime example of the best CV ever, with your name at the top!

This CV guide is part of our thriving careers section . Get loads more tips on applications, interviews and finding jobs.

What's in this guide?

Before writing (preparation)

Know what employers look for

How to lay out your CV

What exactly to put in your CV

Manage the sections of your CV

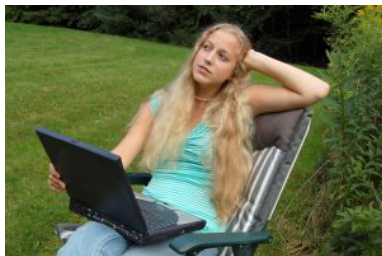
10 top tips to remember

Where to send your CV

Free CV templates

When writing a CV the most important thing is to prepare – fail to prepare and

prepare to fail!



You only have a maximum of 2 pages to impress, and you don't want to end up with a poorly structured, generic CV that will end up on office bins up and down the country and do you more harm than

good.

Having said that, you need to be careful about over-embellishing certain things and going over-the-top in an attempt to stand out. You want to find the balance. That's what will get you the job you want..

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